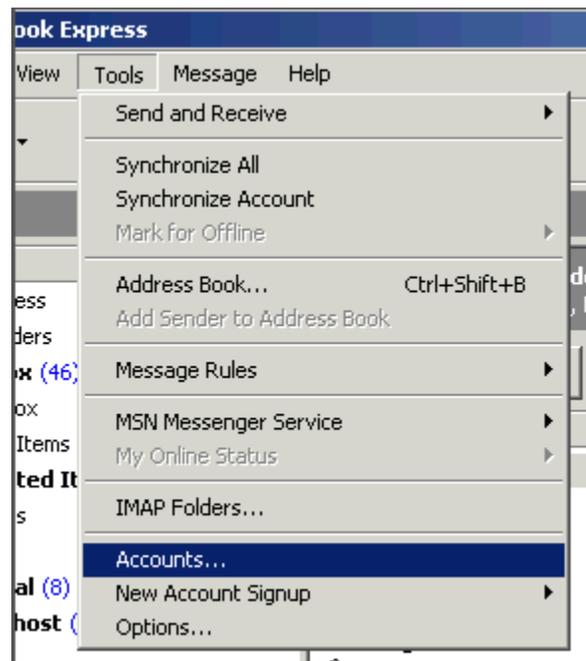
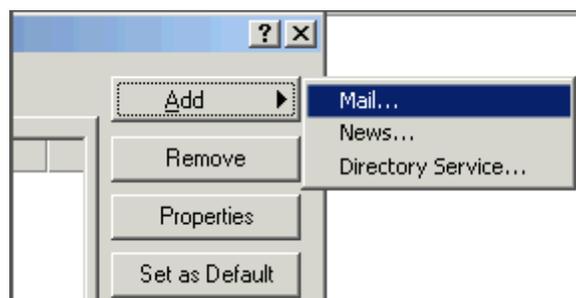


Outlook Express

1. In Outlook Express, from the **Tools** menu, select **Accounts...**



2. A box will appear. Click **Add** and select **Mail**.



3. Enter your name as you want it to appear on your emails and click **Next**.



4. Put in your email address, which consists of a user you set up in webmail and @yourdomain.xyz, and then click **Next**.
5. Set the server type as **POP3**.
6. For incoming and outgoing mail servers, enter mail.yourdomain.xyz (where yourdomain.xyz is your domain name and extension such as .com).

(Note: See your order confirmation letter for pop & smtp server.)

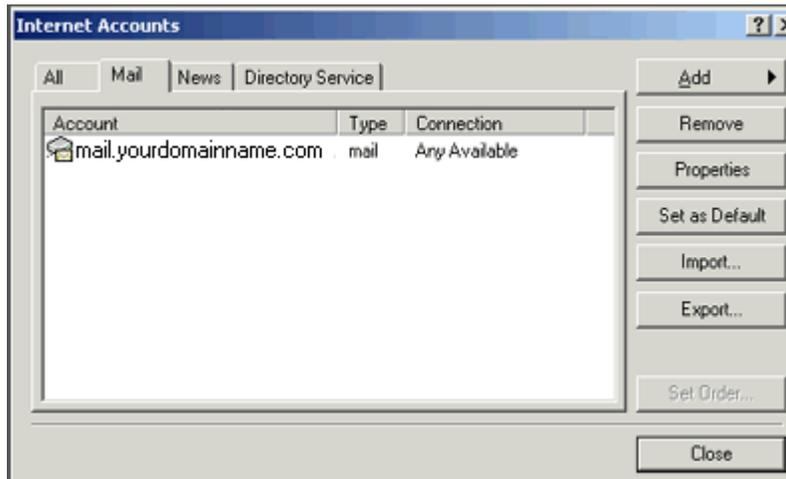
7. Click on **Next**.
8. Enter your email address for the **Account Name**. Enter the password you set for this account.
Note: Do NOT check the box "Log on using Secure Password Authentication".





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9. Click **Next** and then click **Finish**. After you click **Finish**, you should see the following window. If not, go to the **Tools** menu, and click on **Accounts**. After clicking **Accounts** the window will appear. In this window, click on your domain until it is highlighted, then click on **Properties**.



10. When the next screen appears, click on the **Servers** tab. Under Outgoing Mail Server, **My server requires authentication** should be **checked as below**.

Click **Okay**. **Note:** You **MUST** do this step so you can send mail from your domain.



mail.yourdomain.xyz Properties

General Servers Connection Security Advanced

Server Information

My incoming mail server is a server.

Incoming mail (POP3):

Outgoing mail (SMTP):

Incoming Mail Server

Account name:

Password:

Remember password

Log on using Secure Password Authentication

Outgoing Mail Server

My server requires authentication

10. Now, you're ready to send and receive mail. To set up multiple accounts, follow these steps again.